

KENOSHA UNIFIED SCHOOL DISTRICT  
REQUEST FOR PROPOSAL  
(THIS IS NOT AN ORDER)

Date: 06/13/2024

RFP Number: #5366 – BEFORE AND AFTER SCHOOL CHILD CARE

Date Due: FRIDAY, 6/28/2024 at 10:00AM

VENDOR SIGN AND RETURN ONE ORIGINAL, ONE PAPER COPY AND ONE ELECTRONIC COPY

INDIVIDUAL SIGNING THIS SECTION ACKNOWLEDGES THAT THEY HAVE READ THE KENOSHA UNIFIED SCHOOL DISTRICT REQUEST FOR PROPOSAL #5366 – BEFOR AND AFTER SCHOOL CHILD CARE AND CERTIFIES THAT THE NAMED ORGANIZATION AGREES TO AND IS ABLE TO MEET THE REQUIREMENTS AS LISTED IN THIS RFP. INDIVIDUAL SIGNING THIS RFP ALSO CERTIFIES THAT INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OG46T OG46T OG46T OG46T OG4

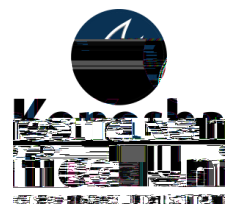
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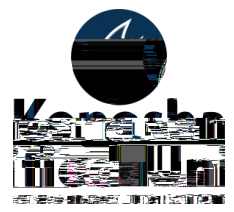


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8. Describe what meals and/or snacks will be available. List costs, describe how you manage food allergies, and provide a sample menu.
9. Describe how you communicate with parents. What is the procedure for handling complaints?
- 10.

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21. Describe your plan for handling on-site disasters, i.e., tornado, fire, natural, or manmade events.
22. Describe the manner in which concerns related to facility usage would be managed.
23. Describe the manner in which you would organize the set-up of your program each year. Include information on the contacts you would make with the school for this purpose.
24. Attach your Policies and Procedures manual as an attachment.
25. Would you provide daycare services on Saturdays if the SACC Committee recognized a need to do so? If so:





Pleasant Prairie Elementary	M-F Mornings: 6:30am-8:50am M,T,W,TH Afternoons: 3:50pm-6:00pm F Afternoons: 12:40pm-6:30pm Special Early Release Days: 12:40pm-6:00pm
Prairie Lane Elementary	M-F Mornings: 6:30am-8:50am M,T,W,TH Afternoons: 3:50pm-6:00pm F Afternoons: 12:40pm-6:00pm Special Early Release Days: 12:40pm-6:00pm
Roosevelt Elementary	M-F Mornings: 6:30am-8:00am M,T,W,TH Afternoons: 3:10pm-6:00pm F Afternoons: 12:00pm-6:00pm Special Early Release Days: 12:00pm-6:00pm
Somers Elementary	M,T,W,TH Afternoons: 2:00pm-6:00pm F Afternoons: 11:15am-6:00pm Special Early Release Days: 11:15am-6:00pm No before school care.
Whittier Elementary	M,T,W,TH Afternoons: 2:25pm-6:00pm F Afternoons: 11:15am-6:00pm Special Early Release Days: 11:15am-6:00pm No before school care.
Dimensions Of Learning	M-F Mornings: 6:30am-8:00am M,T,W,TH Afternoons: 3:10pm-6:00pm F Afternoons: 12:00pm-6:00pm Special Early Release Days: 12:00pm-6:00pm
Kenosha School of Language	M-F Mornings: 6:30am-8:00am M,T,W,TH Afternoons: 3:10pm-6:00pm F Afternoons: 12:00pm-6:00pm Special Early Release Days: 12:00pm-6:00pm

**BACKGROUND**

The Kenosha Unified School District is the third largest school district in the state, employing over 4,000 individuals and educating approximately 19,000 students. It is located in Kenosha County, Wisconsin and serves the City of Kenosha, Village of Pleasant Prairie, and the Town and Village of Somers. The District contains 32 schools including 17 elementary schools, 4 middle schools, 3 high schools, and 8 charter/choice/specialty schools.

**GENERAL TERMS AND CONDITIONS**

1. General conditions printed on prior page(s) will apply.
2. The Kenosha Unified School District (KUSD) reserves the right to accept or reject any or all bids/proposals, to waive any informality or technicality in any bid/proposal submitted, and to accept any part of a bid/proposal deemed to be in the best interest of KUSD. KUSD reserves the right to negotiate with any company after the bid opening has occurred. The Request for Proposal does not guarantee a purchase will be made.







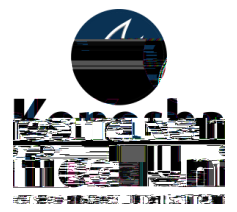


responsibility for any and all damages to the District property arising out of or in any way connected or associated with any work and/or activities performed by the successful bidder pursuant to the provisions of this proposal including, but not limited to, the activities of the bidder, its officers, employees, subcontractors, and others affiliated with the bidder.

The successful bidder shall ensure that its activities on the District premises will be performed and supervised by adequately trained and qualified personnel and the bidder will observe, and cause its officers, employees, subcontractors and others affiliated with the bidder to observe all applicable safety rules.

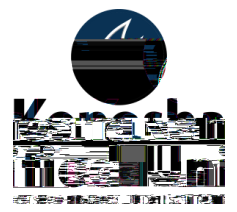
e. Employees and Sub-contractors

- i. The bidder shall not assign, transfer, convey, sublet or otherwise dispose of this contract/agreement, including any or all of its right, title or interest therein, or its power to execute such contract/agreement to any person, company or corporation without prior written consent of the District.
- ii.



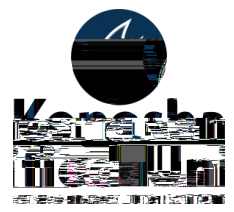
re-procure the products or services from the next choice bidder or from other sources during the remaining term of the terminated/defaulted contract/agreement.

- iii. In the case of termination, costs shall be prorated to the date of termination and the parties shall



- b. Wisconsin Statute 19.59 prohibits a person serving in a public capacity from obtaining anything of value that  
be considered as a reward for any official action of inaction on the part of the individual.

III.



VIII. Addressing of Bids

Kenosha, WI 53142-1000  
Attention: Purchasing Department

To:

PURCHASING DEPARTMENT

KENOSHA UNIVERSITY CENTER  
1000 UNIVERSITY AVENUE  
KENOSHA, WI 53142-1000





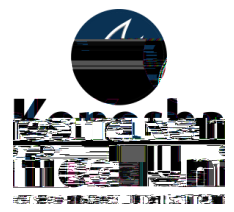
XI. Withdrawal of Bids

Bids may be withdrawn by written or facsimile request received from bidder prior to time and date fixed for bid opening. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal of the bid after it has been opened. Withdrawn bids will be retained in the RFP file but remain unopened.

XII. Amendments to Bids

Each bidder will be allowed a period of forty-eight (48) hours after the time and date se (o)-3 (u)-3 (rs a)-ndnd-4 (ivedf ) rs f2

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### BIDDER QUALIFICATIONS

Executive Summary: Please include an executive summary detailing your understanding of the requirements for this requests, as well as a detailed outline on how your company will address the needs of the District.

#### Contact Information

Please complete these sections below to indicate the structure of your organization and its ability to conduct business in the State of Wisconsin.

RFP Contact: \_\_\_\_\_

RFP Contact Email: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Check One:

Corporation

Partnership

Individual

Joint Venture

Other

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Years in business: \_\_\_\_\_

Years the organization has been under its present name: \_\_\_\_\_

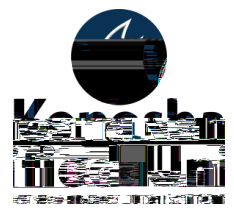
Former names used by your organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_







REFERENCE DATA SHEET

(TO BE COMPLETED AND SUBMITTED WITH BID)

QUALIFICATIONS: Firms shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of all participating government agencies.

Indicate the length of time you have been in business as a company providing the type of service required for this contract. \_\_\_\_\_ years \_\_\_\_\_ Months

Provide a minimum of three (3) references that may substantiate past work performance and experience in the type of work required for this contract.

1. Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

2. Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

3. Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

